



WINY COMMERCIAL & FISCAL SERVICES LIMITED

4A, Kapalitola Lane, Kolkata - 700 012

CIN No. : L65923WB1990PLC048472 • Web Site : www.winycomm.co.in

Email : wcfsl1990@gmail.com, winycommercial1990@winycomm.co.in

Ref: Notice is hereby given that the 29th Annual General Meeting of M/s ~~Winy Commercial & Fiscal Services Limited~~ (CIN No. L65923WB1990PLC048472) will be held on Friday, the 28th September 2018 at 11.30 A.M. at the registered office of the Company at 4A, Kapalitola Lane, Kolkata-700012, West Bengal to transact the following business:

ORDINARY BUSINESS

1. Adoption of Audited Accounts:

To receive, consider and adopt the Audited Statement of Profit and Loss for the year ended 31st March, 2018 and the Balance Sheet as at that date together with the Reports of the Board of Directors and the Auditors thereon.

2. Re-Appointment of Directors

To appoint director in Place of Mrs. Rupali Saha(Din No. 07235268) & Mr. Sunil Shah(Din No. 01562716) who retires by rotation at this AGM pursuant to the provisions of Sec 152 of the Companies Act, 2013 and being eligible offers themselves for re-appointment.

3. Re-Appointment of Auditor:

Pursuant to the provisions of section 139(9) and 142(1) and other applicable provisions, if any, of the Companies Act, 2013 read with Rules made there under, the Company hereby ratifies the appointment of M/s S. Jaykishan, Chartered Accountants (Firm Registration No: 309005E), as the statutory Auditors of the Company from the Conclusion of this Annual General Meeting till the conclusion of next Annual General Meeting, with remuneration as may be decided by the Board of Director's.

"RESOLVED FURTHER THAT, any of the Director's and the Company Secretary of the Company, be and is hereby severally authorized to do all such acts, deeds and things and to take all such steps as may be necessary, for the purpose of giving effect to this resolution."

Registered Office
Limited
4A, Kapalitola Lane,
Kolkata - 700012
Dated - 31-05-2018

By order of the Board
For, Winy Commercial & Fiscal Services



(Amit Kumar Bajoria)
Chairman
(DIN - 00060567)



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NOTES:

Ref: 1. A member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself/herself and such proxy need not be a member of the Company. Instrument of proxies in order to be effective must be received by the Company in not less than 48 hours before the time for holding the meeting.

2. The Register of Member and the Share Transfer Books of the Company will remain closed from 22-09-2018 to 28-09-2018 (both days inclusive).
3. In compliance with the provisions of section 108 and other applicable provisions of the Act, read with the Companies (Management and Administration) Rules, 2014 and the Listing Agreement entered into with the Stock Exchanges, the Company is pleased to offer E-Voting facility as an option to all the Members of the Company. The Company has entered into an agreement with the NSDL for facilitating E-Voting to enable the Members to cast their votes electronically. E-Voting is optional. The E-Voting facility will be available during the following period.

Commencement of E-Voting	End of E-Voting
25 th September 2018 from 10:00:00 A.M	27 th September 2018 to 05:00:00 P.M

Instructions and other information's related to e-voting

(A) In case a member receives an email from NSDL [for member whose email IDs are registered with the Company/Depository participants(s):]

- (i) Open email and open PDF file viz; "remote e-voting.pdf" with your Client ID or Folio No. as password. The said PDF file contains your user ID and password/PIN for remote e-voting. Please note that the password is an initial password.
- (ii) Launch internet browser by typing the following URL: <https://www.evoting.nsdl.com>
- (iii) Click on shareholder- Login
- (iv) If you are already registered with NSDL for e-voting, then you can use your existing User ID password for Login. If you are logging for the first time, please enter the User Id and password provided with this Notice.
- (v) Enter the Verification code, agree to the terms and conditions and click on "LOGIN".
- (vi) The password change menu will appear on your screen Change to a new password of your choice, making sure that it contains a minimum of 8 digits or characters or the combination of the two. You may also enter a secret question and answer of your choice to retrieve your password in case you forget it. It is strongly recommended that you do not share your password with any other person and that you take utmost care to keep your password confidential.
- (vii) Once the E-Voting home page opens, click on E-Voting- Active Voting Cycles.
- (viii) Select the Even (e- voting event number) of Winy Commercial & Fiscal Services Limited (the number is provided with this Notice). Once you enter the number, the cast vote page will open. Now you are ready for E-Voting.
- (ix) Cast your vote by selecting your favoured option and click Submit. Also click Submit confirm when prompted. Upon confirmation, the message, vote cast successfully will be displayed. Please note that once your vote is cast on the selected resolution, you will not be allowed to modify your vote.





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- Ref:
- (x) Institutional Shareholders (i.e. member other than individuals, HUF, NRI's etc.) are required to send a scanned certified true copy (PDF/JPG format) of the relevant Board Resolution/ authority letter, etc. , together with the attested specimen signature(s) of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer via email at: af2010@rediffmail.com with a copy marked to evoting@nsdl.co.in.
- (xi) In case of any query, please refer to the Frequently Asked Question (FAQ) for members and the E-Voting user manual for members available in the 'Downloads' section of: <https://www.evoting.nsdl.com>. You can also contact NSDL via email at evoting@nsdl.co.in
- (B) In case a member receives an email from NSDL (for members whose mail ID's are registered with the Company/Depository Participant(s))**
- (i) Open the email and also PDF file with your client Id or folio No. as password. The said PDF file contains your user Id and password for e-voting. Please note that the password is an initial password.
- (ii) Please follow all steps from Sl. No. A (i) to A (x) above, to cast your vote.
- (C) In case a member receives Physical copy of the Notice of AGM [for members whose email IDs are not registered with the Company/ Depository Participants(s) or requesting physical copy]**
- (iii) Initial password is provided as below/at the bottom of the attendance Slip for the AGM EVEN (Remote e-voting Event Number) USER ID
PASSWORD / PIN
- (iv) Please follow all steps from Sl. No. A (ii) to A (xi) above, to cast your vote.
- (D) Other Instructions**
- (i) The E-Voting period commences on the 25th day of September, 2018 from 10:00 AM and ends on the 27th day of September, 2018 at 05:00 PM. During this period, shareholders of the Company holding shares either in physical form or in dematerialized form, as on the cut-off date of 21st September, 2018, may cast their vote electronically. The e-voting module shall be disabled by NSDL for voting thereafter.
- (ii) The members who have cast their vote electronically shall not be allowed to vote again at the meeting.
- (iii) **Anurag Fatepuria** a Practising Company Secretary (Membership No. A34471 and COP No. 12855), has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
- (iv) The scrutinizer shall, within a period of not exceeding three working days from the conclusion of the e-voting period, unlock the votes in the presence of at least two witnesses, not in the employment of the Company and make a Scrutinizer Report of the votes cast in favour or against, if any, forthwith to the chairman of the Company.
- (v) The voting rights of shareholders shall be in proportion to their shares of the paid up capital of the Company as on 21st September, 2018.
- (vi) The members who do not have the access to e-voting facility may exercise voting by sending duly completed ballot Form so as to reach the Scrutinizer appointed by the Board of Directors of the Company at the registered office of the Company not later than 6:00 pm on the 28th day of September, 2018.





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Phone No. : 933 - 4007 - 476

- Ref :(vii)..... A member can opt for only one mode of voting ^{Date} either through e-voting
or by Ballot.
- (viii) In case of any queries, you may refer the Frequently Asked Question (FAQs) for Members and remote e-voting user manual for Members available at the downloads section of www.evoting.nsdl.com or call on toll free no. 1800-222-990.

Registered Office
4A, Kapalitola Lane,
Kolkata - 700 012

Dated: 31-05-2018

By order of the Board
For Winy Commercial & Fiscal Services Limited


(Amit Kumar Bajoria)
Chairman
(DIN: 00556652)



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Ref :

Form MGT-11

Date :

Proxy form

(Pursuant to Section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rule, 2014)

Regd. Folio No. :	DP ID :
No. of Shares held :	Client ID:

I, being member(s) of shares of the above named Company, hereby appoint:

- (1) Name Address
Email ID Signature or failing him / her.
- (2) Name Address
Email ID Signature or failing him / her.
- (3) Name Address
Email ID Signature or failing him / her.

and whose signatures are appended below as my proxy to attend and vote (on a poll) for me/us and on my behalf at the 29th Annual General Meeting of the Company, to be held on Friday, 28th day of September, 2018, at 11.30 a.m. at, 4A, Kapalitola Lane, Kolkata- 700 012 and at any adjournment thereof in respect of such resolutions as are indicated below:

Sl. No.	Resolution(s)	For	Against
1.	Adoption of Directors' Report, Audited Financial Statements for the year ended 31 st March, 2018 and Auditors' Report thereon.		
2.	Re-appointment of M/s S. Jaykishan, Chartered Accountants, as Statutory Auditors and fixing their remuneration.		
3.	Re-appointment of Mrs. Rupali Saha(Din-07235268) and Mr. Sunil Shah (Din- 01562716) as an Independent Director.		

*Applicable for investors holding shares in Electronic Form.

Signed this _____ day of _____ 2018

Signature of Shareholder _____

Signature of Proxy holder _____

Affix
Revenue
Stamp
Rs.1/-

- Note:** 1). This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the meeting.
- 2). This is only optional. Please tick (✓) in the appropriate column against the resolutions indicated in the Box. If you leave the 'For' & 'Against' column blank against any or all the resolutions, your Proxy will be entitled to vote in the manner as he/she thinks appropriate.



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Phone No. : 033 - 4007-4761

Ref :

Date :

ATTENDANCE SLIP

(To be handed over at the entrance of the meeting hall)

Full name of the member attending

Member's Folio No/ Client ID:

Name of Proxy

(To be filled in, if the proxy attends instead of member)

I hereby record my presence at the 29th Annual General Meeting of the Winy Commercial & Fiscal Services Limited, at the Registered Office of the Company at 4A, Kapalitola Lane, , Kolkata-700012 on Friday the 28th day of September, 2018.

.....
Member's/ Proxy's Signature

Note:

- 1) Shareholders / Proxy holders are requested to bring the Attendance Slip with them when they come to the Meeting and hand it over at the gate after affixing their signature on it.
- 2) Shareholders are requested to advice, indicating their Folio Nos. DP ID*, Client ID*, the change in their address, if any, to the change in their address, if any, to the Register & Share Transfer Agents, at Maheshwari Datamatics Pvt. Ltd., 23, R. N. Mukherjee Road, 5th Floor , Kolkata – 700 001,

***Applicable for investors holding shares in Electronic (Demat) Form.**